# Log in to VESTA for the First Time



A **VESTA** user logging in for the first time will log-in with a trainer. Access **VESTA** at **https://www.vestama.net**.

## PIN/Security Questions

Security in accessing the **VESTA** system is extremely important. Personal Identification Numbers or PINs and security questions are security measures for users who log in to the **VESTA** system. **Your PIN and security questions are used to confirm your identity if you get locked out of your VESTA account or if VESTA does not recognize the internet address of your computer.**
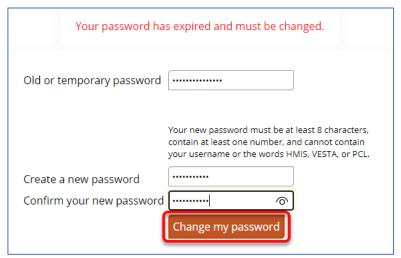
## Log-in

Your username is the **first initial of your first name and your full last name in lowercase letters** (e.g., Mary Smith's username would be msmith). The password for the first time you log is your username and the numbers 2134 (e.g., msmith2134).

1.  Enter your **Username** and **Password** and click **GO.**



2.  You will be required to create a new password. Passwords must be at least 8 characters **including at least one number**. Your new password **cannot** contain your **username** or any of the words **HMIS**, **VESTA**, or **PCL**. Enter your new password twice, then click **Change my password**.
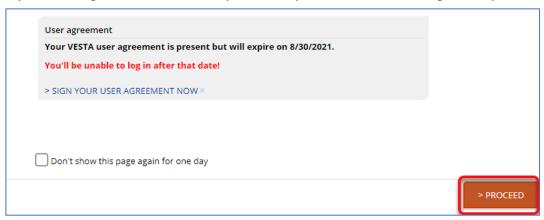


You may not store your **VESTA** Password in your internet browser on public or shared computers where others would have the ability to access it.
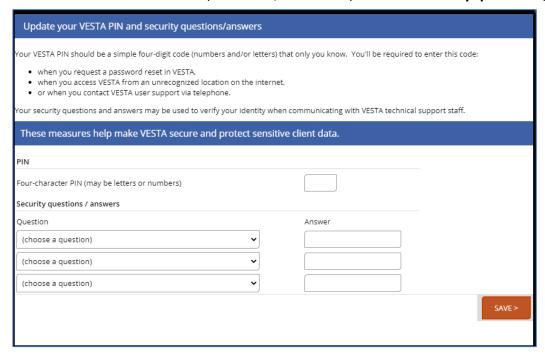
3. Select any project at your agency and then click **GO**. If you only have access to one project at your agency, VESTA skip this step.



4. If your user agreement is set to expire soon, you will be asked to sign it. Skip this for now and click **>PROCEED**.



5. Create a **PIN** of four characters (letters and/or numbers) and three **Security questions / answers**, then click **SAVE>**.



After you have completed these steps, you will have successfully created your VESTA account. Please remember to submit your VESTA User Agreement form.