

Log in to VESTA for the First Time



A **VESTA** user logging in for the first time will log-in with a trainer. Access **VESTA** at <https://www.vestama.net>.

PIN/Security Questions

Security in accessing the **VESTA** system is extremely important. Personal Identification Numbers or PINs and security questions are security measures for users who log in to the **VESTA** system. **Your PIN and security questions are used to confirm your identity if you get locked out of your VESTA account or if VESTA does not recognize the internet address of your computer.**

Log-in

Your username is the **first initial of your first name and your full last name in lowercase letters** (e.g., Mary Smith's username would be msmith). The password for the first time you log is your username and the numbers 2134 (e.g., msmith2134).

1. Enter your **Username** and **Password** and click **GO**.

A screenshot of the VESTA login page. On the left, there is a login form with two input fields: "Username" and "Password". To the right of the "Password" field is a red button with the word "GO" in white. Below the "Password" field is a blue link that says "> I FORGOT MY PASSWORD". To the right of the form is the VESTA logo, which features a stylized orange and yellow circular emblem above the word "VESTA" in orange, and "Massachusetts" in blue below it.

2. You will be required to create a new password. Passwords must be at least 8 characters including at least one number. Your new password **cannot** contain your **username** or any of the words **HMIS**, **VESTA**, or **PCL**. Enter your new password twice, then click **Change my password**.

A screenshot of the password change form. At the top, there is a red error message that says "Your password has expired and must be changed." Below this, there is a form with three input fields: "Old or temporary password", "Create a new password", and "Confirm your new password". To the right of the "Confirm your new password" field is a red button with the text "Change my password". Above the "Create a new password" and "Confirm your new password" fields, there is a text box that says "Your new password must be at least 8 characters, contain at least one number, and cannot contain your username or the words HMIS, VESTA, or PCL."

You may not store your **VESTA** Password in your internet browser on public or shared computers where others would have the ability to access it.

3. Select any project at your agency and then click **GO**. If you only have access to one project at your agency, VESTA skip this step.

Please select your default project for this session:

MA - Template: Day Shelter
MA - Template: Emergency Shelter e/e
MA - Template: Emergency Shelter nbn
MA - Template: Emergency Shelter RHY BCP
MA - Template: Homelessness Prevention
MA - Template: Homelessness Prevention RHY BCP
MA - Template: Homelessness Prevention SSVF
MA - Template: Permanent Housing (without services)
MA - Template: Permanent Supportive Housing
MA - Template: PH with services (no disability required fo
MA - Template: PSH HOPWA
MA - Template: PSH HUD-VASH
MA - Template: Rapid Re-Housing
MA - Template: RRH SSVF
MA - Template: Safe Haven

GO

4. If your user agreement is set to expire soon, you will be asked to sign it. Skip this for now and click **>PROCEED**.

User agreement

Your VESTA user agreement is present but will expire on 8/30/2021.

You'll be unable to log in after that date!

[> SIGN YOUR USER AGREEMENT NOW ↗](#)

☐ Don't show this page again for one day

> PROCEED

5. Create a **PIN** of four characters (letters and/or numbers) and three **Security questions / answers**, then click **SAVE>**.

Update your VESTA PIN and security questions/answers

Your VESTA PIN should be a simple four-digit code (numbers and/or letters) that only you know. You'll be required to enter this code:

- when you request a password reset in VESTA,
- when you access VESTA from an unrecognized location on the internet,
- or when you contact VESTA user support via telephone.

Your security questions and answers may be used to verify your identity when communicating with VESTA technical support staff.

These measures help make VESTA secure and protect sensitive client data.

PIN

Four-character PIN (may be letters or numbers)

Security questions / answers

Question	Answer
(choose a question) ▼	<input type="text"/>
(choose a question) ▼	<input type="text"/>
(choose a question) ▼	<input type="text"/>

SAVE >

After you have completed these steps, you will have successfully created your VESTA account. Please remember to submit your VESTA User Agreement form.